



JOB INFORMATION REPORT

P.C. MANAGER INITIALS

CUSTOMER	NAME		DATE PREPARED	PROFIT CENTER NUMBER
	PROJECT MANAGER		PREPARED BY	SALESPERSON
	ADDRESS			
	CITY, STATE, ZIP CODE			
	PHONE NUMBER	D&B RATING	CUSTOMER P.O. NUMBER	JOB NUMBER
BONDING COMPANY	NAME			PAYMENT BOND NUMBER
	ADDRESS			PHONE NUMBER
	CITY, STATE, ZIP CODE			
JOB	JOB NAME			TAX RATE
	ADDRESS OR DESCRIPTION OF JOBSITE			
	CITY, STATE, ZIP CODE			TENANT IMPROVEMENT YES <input type="checkbox"/> NO <input type="checkbox"/>
	HOUSING TRACT NUMBER		LOT NUMBERS / PHASE NUMBERS / BUILDING NUMBERS	
	TOTAL AMOUNT OF JOB ELECTRICAL CONTRACT		JOB TERMS	RETENTION PERCENTAGE
MATERIAL	DESCRIPTION OF MATERIAL TO BE SUPPLIED BY CED			
	MATERIAL SELL PRICE	ESTIMATED DATE OF FIRST SHIPMENT	ESTIMATED DATE OF LAST SHIPMENT	
LENDER	NAME		BANK BRANCH & LOAN OFFICER (IF KNOWN)	
	ADDRESS		PHONE NUMBER	
	CITY, STATE, ZIP CODE			
OWNER	NAME (IF PUBLIC AGENCY, NOTE DISBURSING OFFICE OR DISBURSING OFFICER'S NAME)			CONTACT
	ADDRESS			PHONE NUMBER
	CITY, STATE, ZIP CODE			D&B RATING
PRIME CONTRACTOR	NAME			PROJECT MANAGER
	ADDRESS			PHONE NUMBER
	CITY, STATE, ZIP CODE			D&B RATING
CREDIT OFFICE INSTRUCTIONS TO PROFIT CENTER MANAGER	<input type="checkbox"/> NOTIFY CREDIT MANAGER OF ADDITIONS IN EXCESS OF:			
	<input type="checkbox"/> NOTIFY CREDIT MANAGER OF LAST SHIPMENT DATE			
	<input type="checkbox"/> USE CUSTOMER ACCOUNT NUMBER			
	<input type="checkbox"/>			